

IMEKO



**INTERNATIONAL
MEASUREMENT CONFEDERATION**

CONSTITUTION

AND

BY – LAWS

CONSTITUTION

accepted at the 7th Plenary Session of the General Committee of IMEKO
Warsaw, June 1965

and amended at the 22nd Plenary Session of the General Council of IMEKO
Moscow, May 1979

**further amended at the 29th Plenary Session of the General Council of
IMEKO**
Aachen, October 1986

amended at the 36th and 37th Session of the General Council
Turin, October 1993 and September 1994

amended at the 43rd, 47th and 48th Session of the General Council
Vienna, September 2000; Lisbon, November 2004 and Brussels, November 2005

amended at the 52nd Session of the General Council
Lisbon, September 2009

amended at the 57th Session of the General Council
Benevento, September 2014

Chapter I – General Principles

1. *TITLE AND SEAT*

- 1.1 The International Measurement Confederation, IMEKO, is a Confederation of scientific and technical societies concerned with measurement science and technology.

- 1.2 *The headquarters of the Confederation are currently located at Dalszínház utca 10, 1st floor, No.3, H-1061 Budapest, Hungary. The headquarters of the Confederation are the registered office where the legal statements addressed to the Confederation are filed and the documents of the Confederation specified by the national law are provided.*

2. OBJECTIVES AND ACTIVITIES

- 2.1 To promote the international exchange of scientific and technical information relating to developments in measuring techniques, instrument design and manufacture and in the application of instrumentation in scientific research and in industry.
- 2.2 To facilitate cooperation among scientists and engineers in studying problems in this field.
- 2.3 To arrange IMEKO World Congresses and establish permanently working technical-scientific committees (TCs, organizing symposia, issuing publications, etc.) as considered desirable to achieve the aims of IMEKO.
- 2.4 IMEKO may cooperate with or be affiliated with other cognate organizations or societies and may join international organizations whose aims are consistent with those of IMEKO.
- 2.5 IMEKO shall not engage in any activities which have commercial aims.

Chapter II – Membership

3. MEMBER ORGANIZATIONS

- 3.1 Technical and scientific societies/institutions – or committees composed from two or more such bodies – may be admitted to IMEKO if they accept the IMEKO Constitution and By – Laws and adhere to the aims of IMEKO.
- 3.2 From any one country only one Member Organization may be admitted to IMEKO.

Chapter III – Organization

4. ORGANS AND OFFICERS

- 4.1 The organs of IMEKO are:

- a) General Council (GC)
 - b) Technical Board (TB)
 - c) Advisory Board (AB)
 - d) Secretariat (S)
 - e) Standing Committees: Credentials and Membership Committee, Drafting Committee set up by the GC.
- 4.2. The GC is the supreme governing body of IMEKO.
- 4.3 The GC shall consist of one or two delegates from each Member Organization (MO). Each MO has one vote.
- 4.4 Between GC Sessions the management of IMEKO is vested in the IMEKO Officers as listed in paragraph 4.9.
- 4.5 The Technical Board oversees technical activities of IMEKO, especially of the Technical Committees and the Editorial Board of "Measurement". It makes decisions about technical events organized by one or more Technical Committees and circulates these decisions to the GC for information.
- 4.6 The Advisory Board nominates Officers for election and formulates recommendations to the GC on general policy, long-range planning, relations with international organizations, publication activities and procedural matters and guidelines.
- 4.7 The Secretariat is the administrative and executive body of IMEKO. The Secretariat carries out the decisions of the GC and conducts its activities in accordance with guidelines from the GC.
- 4.8 *The operation of the Secretariat and the representation of IMEKO will be determined in the country where IMEKO is registered. The Secretariat may be located in any country but shall normally be located in the country of the MO the Secretary General is a member of it. It shall co-operate closely with the MO of the country in which it is located.*
- 4.9 The officers of IMEKO are:
- a) President
 - b) Immediate Past President
 - c) Up to five Vice Presidents
 - d) President Elect
 - e) Treasurer
 - f) Secretary General
 - g) Information Officer

They shall serve on an honorary and unpaid basis.

- 4.10 *The President heads and represents IMEKO, chairs the GC Sessions, considers the drafts of Agenda of each GC Session and gives the draft documents final approval. The President acts where appropriate in consultation with other Officers in accordance with par. 4.4 of the Constitution.*
- 4.11 The Vice Presidents are in charge of special areas of duty, such as chairpersonship of major committees, organization of major events, e.g. World Congresses and the publication of IMEKO scientific journals.
- 4.12 The President Elect – or one of the Vice Presidents appointed by the GC – acts as Chairperson of the Technical Board and proposes the Agenda of TB Meetings with the help of the Secretariat. The chair shall perform the duties of the President when the President and the Immediate Past President are not able to serve.
- 4.13 The Treasurer shall direct the financial activities of IMEKO, prepare a triennial financial plan and an annual budget.
- 4.14 *The Secretary General is the legal representative of IMEKO and directs the activities of the Secretariat according to the Constitution and By-laws and to the relevant international and national legislation, in accordance with the current approved budget and with general guidelines from the GC and the President.*
- 4.15 The Information Officer creates, maintains and constantly updates the IMEKO homepage on the basis of data received from sources connected to IMEKO, as instructed by the other Officers, and with the help and agreement of the Secretariat.
- 4.16 In case of the inability of the President to act, the duties of his office shall be performed by other Officers in the following order:
 - i. the Immediate Past President
 - ii. the President Elect
 - iii. the Vice President most senior in office – who is able to act
- 4.17 All Officers shall be nominated from the active membership of an MO. No two Officers may be nominated from the same MO, except that the Vice President responsible for a World Congress and the Information Officer are not counted for that purpose. No person may serve twice as President. The terms of office shall be three years. The terms of office of a Vice

President shall in each case be determined by the GC on election, normally terminating with the completion of the task he was given. The terms of office of the Secretary General and the Treasurer may be renewed.

- 4.18 In the event that an Officer other than the President is permanently unable to serve, the President may appoint a person qualified under par. 4.17 to serve in his place. Such an Officer shall serve until the next Session of the GC. The GC shall, at that Session, elect a person qualified under par. 4.17 to serve in the vacant office until the end of the President's term. Service in filling such a casual vacancy shall not be deemed a term of office within the terms of par. 4.17.

Chapter IV – Operation of the General Council

5. SESSIONS

- 5.1 General Sessions of the GC shall be held regularly once a year. In a World Congress year the GC Session shall be organized to coincide with the IMEKO World Congress.
- 5.2 Additional Sessions may be established by a common decision of the GC at the GC Session.
- 5.3 Extraordinary Sessions must be called by the Secretary General at the request of the President, or of any MO, or on his own initiative, if in each case it is approved by a common decision of the GC voting by mail.
- 5.4 No general Session may be called on less than six months notice to the MOs.
- 5.5 A quorum will exist at a Session when a simple majority of all Member Organizations are represented by delegates in person.
- 5.6 In an exceptional case when an MO can not be represented by a delegate in person at a GC Session, it may empower another MO to vote on its behalf by proxy. Each MO can accept only one proxy representation. Proxies may be exercised only exceptionally, if a quorum is not otherwise present. In such a case all proxies will be counted for the quorum and all votes. The validity of the proxy shall be subject to approval of the Credentials and Membership Committee. The MO can instruct how the proxy shall be exercised.

6. DECISIONS

- 6.1 Decisions made at a Session or by correspondence constitute the only decisions of IMEKO.
- 6.2 Sessions of the GC may take special as well as common decisions.
- 6.3 The following matters require a Special Decision at a Session:
 - a) Changes to the Constitution and the By-Laws.
 - b) Membership in IMEKO.
 - c) Affiliation of IMEKO to other organizations.
 - d) Financial obligations to IMEKO.
 - e) Dissolution of IMEKO.

- 6.4 No question requiring a Special Decision may be considered unless it has been placed on the Agenda in advance.
- 6.5 Special Decisions of the GC shall be considered adopted if one fifth or more of the Member Organizations do not vote an objection.
- 6.6 Common Decisions shall be taken by an affirmative vote of a simple majority of the MOs present at the meeting.
- 6.7 Common Decisions of the GC may be taken by correspondence and shall be considered adopted when a simple majority of the MOs notify the Secretary General of their approval.

7. RECORDS

The records of the GC consist of:

- a) minutes of each meeting, approved by the Drafting Committee,
- b) resolutions adopted at each Session by common or special decision and approved by the Drafting Committee in English language. An official text shall be signed by the delegates of the MOs represented at the Session.

Chapter V – Languages, Arrangements, Finances

8. LANGUAGES

- 8.1 Working languages of IMEKO are English, French, German and Russian. Preferred working language is English.
- 8.2 Other languages will be added for the conduct of World Congresses, for publication or whenever it is considered necessary by a common decision of the GC.

9. ARRANGEMENTS

- 9.1 The arrangement of World Congresses and other events will be the responsibility of an MO entrusted by a common decision of the GC. The MO entrusted with the arrangement of any IMEKO event must guarantee equal opportunity to participate from the countries of the MOs.

- 9.2 The arrangements of a host MO will be submitted for approval by a common decision of the GC – by mail, if necessary – before the MO is authorized to proceed.

10. FINANCES

- 10.1 IMEKO shall conduct all its financial activities using the total income collected from the following sources:
- a) membership dues from MOs,
 - b) 5% contribution from TC conferences and other IMEKO events at which fees are collected, 5% of the registration fee multiplied by an appropriate percentage of the total number of paid registration fees, proposed by the TB, for joint events or a minimum contribution, which is proposed by the TB and determined by the GC on the basis of the signed Note of Commitment regarding the organisation of the event,
 - c) 10% contributions from participation fees received at IMEKO World Congresses,
 - d) royalties after publications based on IMEKO copyrights,
 - e) profits from periodical publications,
 - f) contractual income from UNESCO, UNIDO, etc.
 - g) unconditional donations,
 - h) other sources.

IMEKO is not allowed to accept financial loans by its Officers.

- 10.2 The Confederation or its Officers and Organs shall not be held responsible for any expense of World Congresses, symposia, publications or any other activity carried on in the name of IMEKO by a Member Organization.
- 10.3 The individual MOs will cover all their own expenses in connection with their participation in IMEKO activities.
- 10.4 The host MO for a World Congress or TC event may charge a registration fee and use revenue from a parallel exhibition to help cover its expenses. In the case of a World Congress, such arrangement will be presented to the GC for approval in advance.
- 10.5 Money may be remitted to the IMEKO Secretariat in the currency of the country of the Secretariat or in any convertible currency.
- 10.6 The Treasurer shall submit a yearly statement of accounts, an annual budget and a three-year financial plan for approval by the General Council.

- 10.7 Member Organizations of IMEKO shall pay annual dues to cover the operating expenses of IMEKO on a basis (called Unit of Contribution UC) fixed by the GC for three-year periods. MOs shall choose to set their dues in one of the following categories, based on the size and resources of the Organization and as proposed by the Treasurer:
- a) One UC in special cases, for a very small, newly admitted organization in the first 3-year period
 - b) Two UCs for small Organizations
 - c) Four UCs for medium sized Organizations
 - d) Eight UCs for strong Organizations
- 10.8 *The Treasurer shall prepare a proposal for the value of a Unit of Contribution to be determined by the GC on the basis of the triennial financial plan and the number of MOs in each of the above categories.*
- 10.9 The fiscal year of IMEKO is the calendar year from January 1st to December 31st. The Treasurer shall send a timely invoice on membership dues payable January 1st of each year, to the Member Organizations.
- 10.10 If an MO falls two years in arrears in the payment of its membership dues, the General Council may terminate its membership status in IMEKO by a Special Decision. Membership may also be terminated by the MO itself by a written declaration to the President or to the Chairperson of the Credentials and Membership Committee six months in advance of the cancellation date of membership. In either case an MO shall remain obligated to pay past dues up to the date of termination.

By – Laws

accepted at the 7th Plenary Session of the General Committee of IMEKO
Warsaw, June 1965

amended at the 22nd Plenary Session of the General Council of IMEKO
Moscow, May 1979

amended at the 25th Plenary Session of the General Council of IMEKO
Berlin, May 1982

**further amended at the 25th Plenary Session of the General Council of
IMEKO**
Aachen, October 1987

amended at the 36th and 37th session of the general Council
Turin, October 1993 and September 1994

amended at the 41st, 43rd, 47th and the 48th session of the General Council
Vienna, September 1998 and 2000; Lisbon, November 2004 and Brussels,
November 2005

amended at the 52nd Session of the General Council
Lisbon, September 2009

amended at the 57th Session of the General Council
Benevento, September 2014

1. GENERAL PROVISIONS

1.1 Emblem of IMEKO

In the lower part of a dark rectangle a light-coloured globe is shown symbolized by latitude and longitude lines. At approximately the equator this globe is spanned by an instrument scale crossed by a pointer which starts from the South Pole as a centre and departs from the perpendicular at an angle of about - 15°. Above the globe the inscription "IMEKO" with block capitals appears.

1.2 Name of the World Congress

The World Congress organized by IMEKO bears the same name IMEKO, and shall be designated IMEKO I, II, III, etc. consecutively, counting from IMEKO I held in 1958.

2. MEMBERSHIP

2.1 **Qualification for membership**

The stipulation laid down in point 3 of the Constitution shall be considered as complied with if

- a) The applicant is a technical or scientific society the statutes of which specify measurement and instrument technology as one of its main fields of activity.
- b) The applicant is a joint committee set up of the representative of several organizations, each of which would qualify under point a).
- c) The applicant is an institution with a comprehensive field of activity in accordance with the structure and objectives of IMEKO.

2.2 **Procedure of admittance**

All applications for membership must be filed with the Secretariat. The Secretariat investigates whether the application meets the requirements listed in point 3 of the Constitution and point 2.1 of the By-Laws, then submits the application to the Credentials and Membership Committee with a report of its findings. The Committee reviews the application and makes its recommendation in advance, for inclusion in the Agenda of the GC-Session.

2.3 **Procedure of release – termination of membership**

2.3.1 Membership in IMEKO may be discontinued by filing a request with the Secretariat at least two months prior to the next Session of the GC of IMEKO so as to enable the Secretariat to inform all Member Organizations about the request. The GC decides when the obligations of the MO concerned expire.

2.3.2 If an MO falls two years in arrears with the payment of its membership dues, the Secretary General shall, after consultation with the Treasurer, put a point on the Agenda of the forthcoming General Council Session proposing to terminate, by Special Decision, the membership status of that MO in IMEKO. The MO concerned shall be informed in writing by the Secretary General that this special item will be on the Agenda. The letter should also refer to the amount of arrears and indicate ways for payment.

2.4 **Particular duties of the Member Organizations**

2.4.1 The most important duties of the MOs are:

- a) To promote the cooperation of scientists and engineers of measurement science and technology to exchange experiences and to cooperate in the study of problems in this field.

- b) To create connections to other scientific and technical bodies in their country dealing with measurement.
 - c) To support the active work of official delegates to the GC and the TCs.
 - d) To collect papers for IMEKO World Congresses and TC events.
 - e) To participate in the selection of papers to ensure the highest scientific standard of World Congresses and other IMEKO events.
 - f) To encourage scientific and commercial circles to participate in exhibitions organized in connection with World Congresses, thereby supporting the scientific aims of IMEKO.
 - g) To participate in the distribution of ACTA IMEKO and other publications and promoting publicity about IMEKO in the press in its own country.
 - h) To encourage the regular subscription of the IMEKO Journal "Measurement" among specialists, institutes and universities in its own country.
 - i) To encourage, if appropriate in the circumstances of that Organization and country, the establishment of a National IMEKO Committee (NC) for supporting various activities within the country.
- 2.4.2 IMEKO shall in any country only work through the appropriate MOs, where they exist.

3. ORGANIZATIONS

3.1 The Secretariat

- 3.1.1 The Secretariat consists of the Secretary General, other voluntary officials and a paid staff headed by the Secretary General and serve with the consent of the GC. *(Reference to it in the Constitution/Chapter III/Section 4.7).*
- 3.1.2 IMEKO is registered in Hungary. *(Reference to it in the Constitution/Chapter I/Section 1.1 and Chapter III/Section 4.8).*
- 3.1.3 The Secretary General shall conduct the correspondence of IMEKO in accordance with its Constitution, regulations and decisions, shall consult by correspondence with MOs and/or with the President on matters not covered by resolutions of the GC and may act on his own initiative in cases when consultation with the President and/or with all MOs is not practicable. Such action shall be reported for approval to the GC at the next Session. *(Reference to it in the Constitution/Chapter III/Section 4.14).*

3.2 Session of the GC

- 3.2.1 A proposal for the date and place of a General or other Session of the GC is to be submitted by a voluntary host MO through the Secretariat.

- 3.2.2 A proposal for the date and place of any Extraordinary Session of the GC must include a draft Agenda, and the reasons for the convocation of an Extraordinary Session.
- 3.2.3 If possible, the GC-Session preceding a World Congress is to be held at the place accepted for the next IMEKO World Congress.
- 3.2.4 An Agenda for each Session shall be prepared by the Secretariat on the basis of the decisions of the GC, proposals of the Officers and of the MOs. After approval by the President the Agenda shall be dispatched to each MO so that it can be reasonably expected to arrive not less than two months in advance of a Session. The Agenda is to be adopted by a Common Decision of the GC as the first order of business.
- 3.2.5 At the Session concurrent with a World Congress, the GC shall appoint two Standing Committees consisting of no fewer than three and no more than five members, each from different MOs, to serve for a period of three years:
- a) Drafting Committee - to prepare the Resolutions for adoption at each Session of the GC, review and approve the Minutes and do such other tasks as the GC may direct.
 - b) Credentials and Membership Committee - to certify the validity of delegates' credentials at GC-Sessions and to examine the qualifications of applicants for membership and make recommendations thereon to the GC.
 - c) No Officer of IMEKO may serve as a member on a Standing Committee.
 - d) The GC may appoint ad hoc Committees for various tasks of various duration, as necessary to carry out the decisions of the GC.
- 3.2.6 Voting by correspondence.
When Common Decisions are taken by correspondence, voting shall be terminated when three quarters of the MOs have cast their vote or after three months have elapsed from the dispatching of the ballot communications, whichever is the earlier. If fewer than the majority of the MOs cast correspondence votes, the item is to be considered as if no decision had been taken. The matter in question may thereafter be raised only at a GC-Session, if accepted on the Agenda.
- 3.3 **The Advisory Board**
The Advisory Board is responsible to the GC, for which it prepares recommendations on a number of continuous tasks listed below. In addition, the GC may specify further tasks from time to time.

3.3.1 The main continuous tasks of the AB are

- a) the formulation of proposals on the policy and strategy of IMEKO,
- b) the analysis of the scientific activities of IMEKO,
- c) the advancement of the image of the Confederation,
- d) publication policies and public relations,
- e) development of membership,
- f) nominations for various offices,
- g) advice to the President on Award matters,
- h) consultations with the Treasurer on the financial plans of IMEKO.

3.3.2 Structure of the AB

The membership of the Advisory Board is

- a) the Immediate Past President – or if appointed by the GC, one of the Vice Presidents – who shall act as Chairperson of the Board,
- b) three MO delegates to the GC who have no other IMEKO GC assignment,
- c) a Secretary, nominated from among the members and approved by the GC,
- d) the President Elect

3.4 **The Technical Board**

The Technical Board shall be responsible for

- a) the critical examination of proposals for founding TCs and/or dissolving inactive ones or such with obsolete topics,
- b) where appropriate, the development of proposals for the formation of TCs in areas where such action is necessary,
- c) the high level of TC activities, the future plans and the regular flow of information to “Measurement”,
- d) the coordination and possible sponsorship of TC activities,
- e) the approval of events and joint events to be organized by the TCs,
- f) the support of the Editorial Board of “Measurement” particularly in the steady increase of subscriptions,
- g) assistance in preparing Technical Sessions and Round Tables at World Congresses, on topics close to TC interest.

3.4.1 Structure of the TB

The members of the Technical Board are

- a) the President Elect - or if appointed by the GC, one of the Vice Presidents – who shall act as Chairperson of the Board
- b) two MO delegates to the GC who have no other IMEKO GC assignment,
- c) a Secretary, nominated and approved by the GC,
- d) the Chairperson of the Editorial Board,
- e) all TC Chairpersons, who shall serve, ex officio, with the right but without the obligation to participate in the Sessions of the Board,
- f) the Information Officer

3.5 Operation of the Technical and Advisory Boards

3.5.1 Sessions of the Boards

Both Boards shall preferably meet one or two days before a GC Session. Mid-year Session in connection with a TC event of Board interest may also be advisable, if otherwise justified. Detailed discussion material shall be distributed in good time. Minuting is not required, but the Chairperson shall circulate an “Aide Mémoire” or summarized recommendations – with the help of the Secretary – to Board members and IMEKO Officers.

3.5.2 Operation of Boards between Sessions of the Boards

Both Boards shall generally perform their work between Sessions by correspondence. The initiating or contributing member shall circulate copies to the others for prompt comment, the Chair shall – with the help of the Secretaries – compose summaries within 30 days, and forward these, in good time, to Board members and the IMEKO Secretariat for circulation to the Officers and – if so ordered by the President – to the GC delegates.

3.6 The Drafting Committee (DC)

3.6.1 The Drafting Committee is responsible for the Resolutions and Minutes of GC-Sessions, cooperating closely with the Secretariat.

3.6.2 Structure of the DC

The members of the DC shall consist of a Chairperson and 2 to 4 members elected from among the GC delegates or Distinguished Service Award (DSA) holders (see Art. 5). Service on the DC shall not be a disqualification from other IMEKO GC assignments.

3.7 The Credentials and Membership Committee (CMC)

3.7.1 The CMC confirms the validity of credential letters and/or proxies of the MO delegates to the GC before the Session and announces the quorum.

3.7.2 The CMC examines the applications for membership to IMEKO and advises the GC on further action.

3.7.3 Structure of the CMC

The members of the CMC shall consist of a Chairperson and 2 to 4 members elected from among the GC delegates or DSA holders. Service on the CMC shall not be a disqualification from other IMEKO GC assignments.

3.8 **Technical Committees**

3.8.1 General provisions

A Technical Committee (TC) is established by common decision of the General Council on the recommendation of the TB. Proposal to form a TC may be submitted to the TB by an MO or by an IMEKO Officer in writing, containing the scientific-technical aim, scope and program of work, responsibility, name and officers. The TC is considered established only after three or more MOs have declared readiness to participate actively in the work.

3.8.2 Membership of TCs

A member of a TC is selected for expert competence in the technical discipline of the TC. The member acts as an individual and not as the representative of an MO.

Candidates for membership in a TC may be proposed to the TB by the Chairperson of an existing TC, an MO or an Officer of IMEKO. The TB shall notify the relevant MO of a proposed candidate. The relevant MO may endorse or otherwise comment on the candidacy. All TC members must be approved by the TB and shall serve voluntarily without compensation from IMEKO.

The term of service of a member of the TC is not limited. A member may be recalled by the President if his activity is not in agreement with the Constitution and By-Laws of IMEKO.

A TC may have also 2-3 members from the same country. TCs are encouraged to set up Working Groups on specific subjects of their discipline.

3.8.3 Officers of the TCs

The Officers of a TC are:

- a) Chairperson
- b) Vice Chairperson
- c) Scientific Secretary

The Officers are appointed by the GC on the recommendation of the TB and with the endorsement of the relevant MO. No two Officers of a TC may be endorsed by the same MO. The term of office is nominally three years terminating at the end of the closest GC-Session. Officers may be reappointed not more than twice upon recommendation of the TB and with the endorsement of the relevant MO.

3.8.4 Voting in TCs

Decisions require a simple majority of those voting, with not less than one quarter of the membership present at the TC Meeting.

IMEKO and the GC shall not be responsible for any expense in connection with TC activities.

4. WORLD CONGRESSES, SYMPOSIA AND PUBLICATIONS

4.1 A Congress and its subject matter

4.1.1 An IMEKO World Congress is the gathering of scientists and engineers in order to discuss selected papers and reports and to exchange experiences in accordance with the general aims of IMEKO. The structure, subject matter and duration of a Congress are determined by a common decision of the GC at a Session.

4.1.2 The Congress shall be organized at intervals of not less than one year and not more than three years, and be preference follow a three year interval scheme. The MO to be entrusted to organize a World Congress shall be determined at least 5 years in advance by the GC on the basis of a detailed written invitation received by the Secretariat from the MOs not later than two months before the GC-Session competent for a decision. The venue shall be approved not less than three years in advance. The TB shall ensure that TCs will not host events during the year of a World Congress at other locations and will encourage the TCs to contribute to the subject matter of the World Congress.

4.1.3 Symposia, conferences and workshops on special matters may be organized on the proposal of a TC if approved by the TB. A TC can also propose to organise a joint event with another institution if approved by the TB.

4.1.4 If the organizer of an IMEKO event fails to report and pay the contribution according to par. 10.1.b of the Constitution, within one year after the event, the Secretary General shall place an item on the Agenda of the forthcoming GC-Session concerning the withdrawal of the right of the MO concerned to stage further events. At the same time, the Secretary General has to inform the MO about the situation.

4.2 Submission and acceptance of papers

The procedure for submission, consideration and selection of papers for a World Congress will be determined by the GC. Each Member Organization is advised to carry out a preliminary selection of papers submitted by their experts; however, final acceptance of papers is affected by a common decision of the GC at a Plenary Session. Papers submitted from countries with no IMEKO Member Organization may also be accepted.

4.3 Organizing Committee (OC)

After a decision has been made concerning the place of an IMEKO World Congress or other event, the host MO has to establish under its own responsibility an Organizing Committee entrusted with all organizing work to be done in the country concerned.

4.4 International Program Committee (IPC)

The host MO to any scientific IMEKO event must see to it, that an International Program Committee shall be established. In case of a World Congress the TB, in case of a lesser event the competent TC (or TCs) must – through the Chair – give full assistance and approval in the setting up of a proper size IPC, having the necessary international composition. The IPC carries full responsibility for the proper shaping of the program and its international character.

4.5 Publications

4.5.1 ACTA IMEKO

The complete Proceedings of the IMEKO World Congresses shall be compiled and published as well as distributed under the title of ACTA IMEKO.

4.5.2 Regular or occasional technical or informative material (the IMEKO Bulletin or news regarding an event organized on a special problem) may also be published on a common decision of the GC.

4.5.3 Journal "Measurement"

The Official IMEKO Journal "Measurement" is published by a commercial publisher on the basis of a contract, approved by the GC and signed by the President. The high scientific level of the Journal shall be assured by the Editorial Board nominated by the GC and supported by the TB.

4.5.4 Proceedings of conferences, symposia, workshops, etc. are to be published by the organizers or the host MO.

4.5.5 IMEKO holds the copyright for all its publications unless otherwise specified.

5. IMEKO AWARDS

Persons of outstanding services to IMEKO, active for many years as well-known specialists in the field of measurement may be honoured with the IMEKO Distinguished Service Award. Detailed proposals submitted by the MOs or IMEKO Officers shall be examined by the AB and the recommendations transferred to the President. After final decision of the President, the persons to be awarded shall be honoured at the Closing Session of a World Congress with the presentation of a diploma commemorating this festive event.

All persons so distinguished shall, for social purposes, rank with members of the GC. They shall be invited to World Congresses at no fee for the technical program. Organizers of other IMEKO events are encouraged to extend to them similar privileges. No costs shall fall to IMEKO.

The György Striker Junior Paper Award (donated by Professor and Mrs. Striker in 1991) should be presented to one young author of a World Congress (under the age of 35 years) for giving a paper, which reflects a deep understanding knowledge of his area of activity in measurement science and technology. An announcement relating to this Award should be included in the Call of Papers. The international Paper Selection Board is to decide about the recipient on the basis of the quality and scientific novelty of the submitted detailed abstract.

6. DISSOLUTION OF IMEKO

In case of dissolution of IMEKO decided by the GC, a five member Board will be appointed by the GC consisting of two members of staff and three members of the GC to carry out the dissolution. The fund remaining after the settling of all debts will be distributed among the MOs according to their current contribution.

Benevento, September 13-14, 2014

*President
Prof. Pasquale Daponte*

*Secretary General
Mr. Zoltán Zelenka*